

Case Number: _____

Request for Transfer of Property Seized/Forfeited by a Treasury Agency
(For Use By Domestic Law Enforcement Agencies Only)

(For Additional Information - See Instructions).

I.

Discontinuance _____
(Check One)

- All assets transferred must be used for the law enforcement purpose stated in the request.
- Deadline for submission of this request is sixty (60) days following the seizure.
- The requesting agency will be responsible for reimbursing the Treasury Agency its costs and may be responsible for reimbursing the Treasury Agency share.

Address: _____

NCIC Code: | | | | | | | | | |

Contact Person: _____ **Telephone Number:** () _____

Property Description :☐ Item ☐ Cash/Proceeds _____

☐ Purchase of Vehicles ☐ Place Into Official Use
(If other than Cash)

Yes No

- | | | |
|---|--------------------------|--------------------------|
| A. Did your agency originate the information leading to the seizure? | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Were any other assets seized under state law? | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Were extraordinary expenses incurred? | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Did your agency supply any unique or indispensable assistance? | <input type="checkbox"/> | <input type="checkbox"/> |
| E. Are there any assets located in foreign countries associated with this case? | <input type="checkbox"/> | <input type="checkbox"/> |
| F. How many hours were expended? _____ hours | <input type="checkbox"/> | <input type="checkbox"/> |

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VI. Additional space for detailed answers *(Indicate Part to which answer(s) apply)*

(If more space is required, use a separate sheet of paper and attach.) Attachment: ☐ Yes ☐ No

VII. Certifications:

- A. The requester certifies that the above information is true and accurate, that the property transferred will be used for the law enforcement purpose stated, and that all monies received pursuant to this request will be deposited and accounted for consistent with applicable Federal, State, and local law, regulations and orders. The requester agrees to report on the actual use of equitably transferred property upon request. The requester understands that if it is unable to pay the necessary fees and expenses at the time of transfer, the asset will be sold and the maximum percent of net sale proceeds will be awarded in lieu of the asset.

*Signature / Title*_____
Date

- B. As legal counsel, I have reviewed this Request for Transfer of Property Seized/Forfeited by a Treasury Agency and I certify that the contact person identified in Part II has the authority to accept seized/forfeited property and is the official to whom transfer documents and/or money should be delivered. *(Legal counsel certification is not required for Federal law enforcement agencies)*

*Signature / Title*_____
Date

Address: _____

Telephone Number: () _____